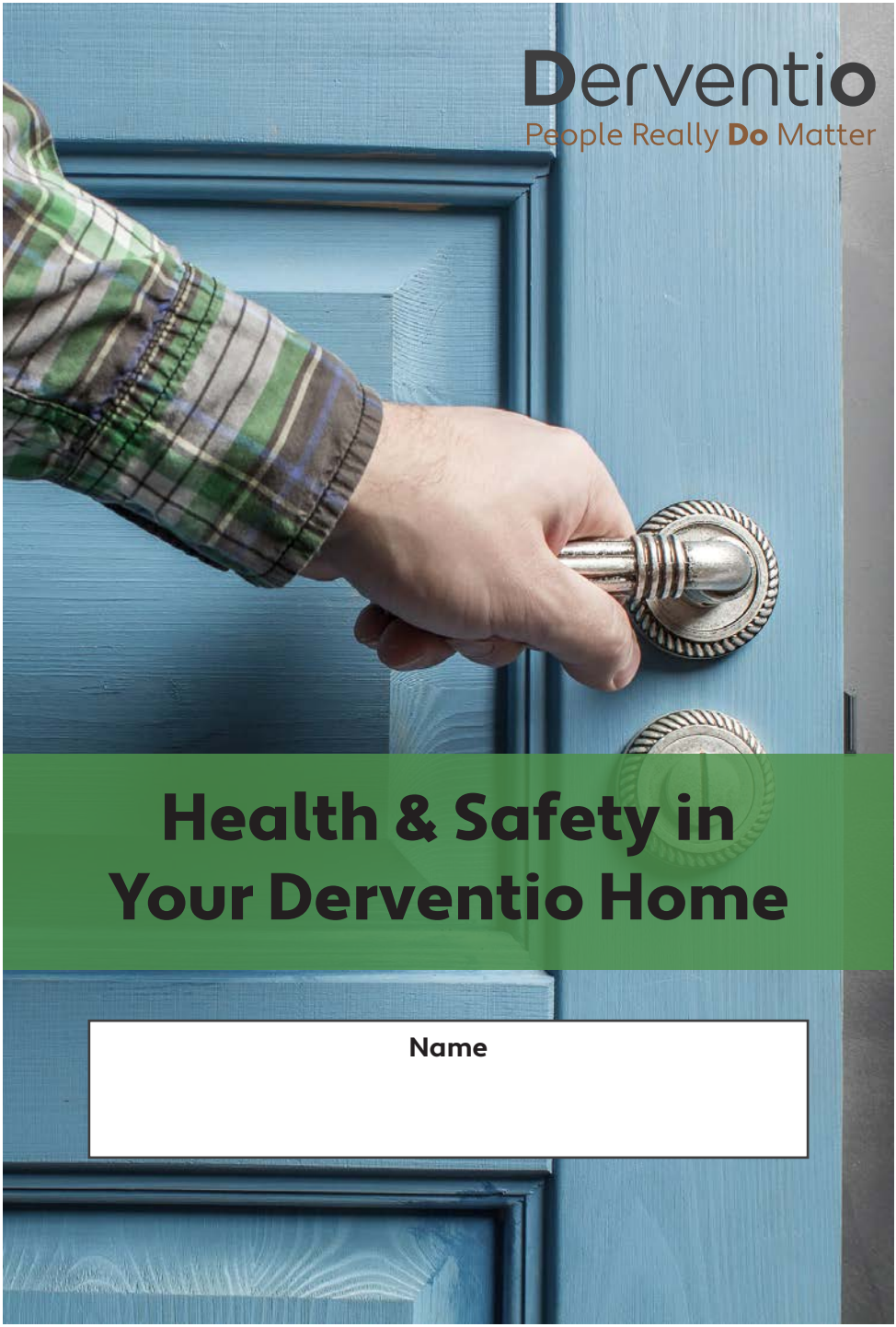


Derventio

People Really **Do** Matter

Health & Safety in Your Derventio Home

Name

Contents

Avoiding Trips, Slips and Falls ____ 3

Safety in the Kitchen _____ 4

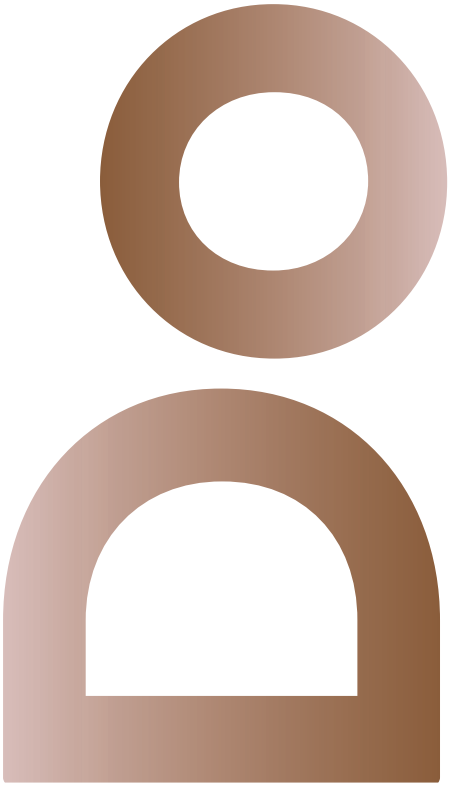
Safety with Electrical Appliances _ 5

Gas Safety _____ 6

Water Leaks and Burst Pipes _____ 7

Condensation _____ 8

Fire Safety _____ 10



Avoiding Trips, Slips and Falls

- Make sure halls and stairways are well lit - if a bulb has gone report it to your Housing or Support Officer
- Keep stairs and circulation spaces free from clutter
- Quickly mop up water and other liquids spilt on the floor
- Avoid trailing cables and leads across the floor where you or others will need to walk



Safety in the Kitchen

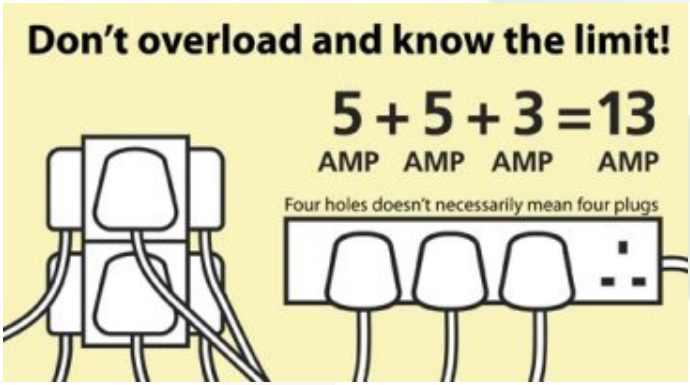
- Check toasters are clean and placed away from curtains and kitchen rolls



- Keep the oven, hob and grill clean and in good working order. A build-up of fat and grease can ignite a fire.
- Make sure saucepan handles do not stick out - so they don't get knocked off the stove
- Do not leave food cooking on the hob or in the oven unattended
- Keep tea towels and cloths away from the cooker and hob and take care if you are wearing loose clothing - they can easily catch fire
- Double check the cooker is off when you have finished cooking
- Do not put anything metal in the microwave
- Do not use chip pans or deep fat fryers

Safety with Electric Appliances

- Take care with electrical items - keep electric leads and appliances away from water and never touch them with wet hands
- Do not risk electrocution by taking electrical items into the bathroom
- Turn off and unplug electrical appliances when you have finished using them (unless they are designed to be left on e.g. freezer, microwave)
- Never overload sockets - multi-plug extension leads and adapters are not permitted without written consent from Derventio Housing Trust
- Never use appliances with cracked plugs or worn cables, which can cause fires or electrocution
- Turn the washing machine off when you have finished using it



Gas Safety

If you smell gas inside your home:

- Check gas appliances are turned off
- Find the gas meter and turn off the mains supply - the location of the shut-off valve is noted on the notice board in the communal area
- Open the windows to ventilate the house
- Do not switch on or off any electrical appliance or lighting
- Do not smoke or use a naked flame
- Phone the National Grid on **0800 111 999** and report a gas leak (call is free)



Water Leaks and Burst Pipes

If you have a burst pipe or water leak:

- Turn off the water at the stop tap - The location of the stop tap is listed on the noticeboard in the communal area of the property
- Contact the emergency number on **07929 503960**



Condensation

Condensation and black mould growth

Problems of dampness in a home are usually caused by condensation. Condensation happens when the air gets colder and it cannot hold all the moisture. Tiny drops of water then appear. If this is allowed to happen on a regular basis, black mould can form on walls and furniture and mildew can appear on clothes and other fabrics.

Steps to avoid condensation

Produce less moisture:

- Cover boiling pans and open a window if you are cooking
- Don't allow steam from cooking to enter other rooms in the house
- Dry your clothes outside if possible, or in the bathroom with the door closed and window open
- Use extractor fans if they are fitted
- Wipe up water lying on window sills in the morning

Ventilate your home:

- Open a small window (or the door ajar) when you are using a room, especially in the bathroom or kitchen
- Open windows in your kitchen and bathroom when you are cooking and washing, or use an extractor fan if you have one
- Close the kitchen and bathroom doors when these rooms are in to use, to stop moisture reaching other rooms
- Keep air vents unblocked - these are provided to ventilate the room and reduce condensation



- Keep window trickle ventilators open
- Don’t over pack your wardrobe and leave doors open occasionally to let the air circulate
- Leave space between wardrobe backs and walls
- Position furniture against internal walls rather than cold external walls

Heat your home:

- Keeping your home warm throughout helps prevent condensation
- During cold weather, ensure there is background heat during the day and make sure you don’t over ventilate

Fire Safety

- Never smoke cigarettes in the house
- Never leave a hob or grill unattended
- Never use candles, incense or wax melts in Derventio's accommodation
- Don't remove, cover or damage the automatic fire detection fitted in the property. If there is an issue with the panel or a detector then you should report it to Derventio as soon as possible
- Don't remove, damage or tamper with any self-closing devices fitted to the fire doors in your property. Do not wedge or prop open any of the fire doors in your property either. If you notice a fault with a fire door or self-closing device you should report it as soon as possible
- Don't block doors and corridors as this will hamper your escape in the event of a fire. Make sure exits are kept clear of obstructions such as bicycles, refuse and stored items
- Make sure you know the route out of the property in the event of an emergency. A copy of the evacuation procedure is located on the noticeboard in the communal area
- Do not remove or damage the fire blanket. It should only be used in an emergency. If it has been used or tampered with you should report it as soon as possible
- Don't let post, newspapers and takeaway menus and other flammable items build up behind the front door or in any communal hallways
- Don't leave phone chargers, hair straighteners or other electrical items plugged in and switched on when you leave the property
- Barbecues and fireworks are not permitted for use on Derventio premises (including front and rear gardens, car parks, shared access and communal spaces)

What to do if a fire breaks out



Leave the building by the nearest exit



Call the Fire Brigade by telephoning 999



DO NOT stop to collect belongings



DO NOT re-enter the building

Signed (Resident)

Print Name

Date

Derventio

People Really **Do** Matter

Derventio Housing Trust
33 Boyer Street
Derby DE22 3TB

01332 292776

info@derventiohousing.com

www.derventiohousing.com

Derventio Housing Trust is a limited Community Interest Company (05886593)
registered in England and Wales; Registered address: 33 Boyer Street, Derby DE22 3TB